

Reference Letter for Senior Counselor Applicant

Applicant Name (print) \_\_\_\_\_ Date \_\_\_\_\_

Reference Name \_\_\_\_\_ Phone \_\_\_\_\_

Reference Address \_\_\_\_\_

The above named individual has applied to work as a junior counselor (counselor-in-training) at Oxford Kids Camp. Please take a few minutes to provide us with some information about this candidate. The junior counselor position involves assisting in day camp program activities for campers aged 6-13. Upon completion, please return this form directly to Oxford Kids Camp, Director, Jennifer Stanley.

In what capacity do you know this person? \_\_\_\_\_

How long have you know this person? \_\_\_\_\_

Are you related to this person? Yes No

Please circle an answer corresponding to the applicant's abilities as you have observed. You may add comments to the right of each answer, if appropriate.

1=needs improvement, 2=Good, 3=Outstanding, N/A- No basis for Appraisal

Ability to follow verbal directions	1	2	3	N/A
Ability to work and cooperate with others	1	2	3	N/A
Judgement to lead, supervise	1	2	3	N/A
Sense of humor, cheerful disposition	1	2	3	N/A
Sense of imagination, ingenuity	1	2	3	N/A
Execution of tasks to fruition	1	2	3	N/A
Enthusiasm and passion	1	2	3	N/A
Overall abilities & commendation of this person	1	2	3	N/A

Are there any concerns that you would have about this person working with children in a summer camp program?

Yes No Comments:

Would you like an Oxford Kids Camp representative to call you about this applicant?

Yes No Comments:

\_\_\_\_\_  
Signature of Reference

\_\_\_\_\_  
Date